

Civil Service Commission Minutes

Cincinnati, Ohio

November 21, 2013

The Civil Service Commission met in regular session in Room 307, City Hall on Thursday, November 21, 2013. Commissioners in attendance were Mr. James Robinson, Chair; Ms. Deborah Gaines; and Mr. Robert Braddock. Commission staff present included Ms. Georgetta Kelly, Civil Service Secretary, Ms. Arnell Jackson, Civil Service Secretary Designee and Ms. Seeta Martindale, Recording Secretary.

Since minutes from the November 14, 2013 meeting had been circulated among the Members a motion to dispense with a reading of the minutes was passed and the minutes were approved.

HEARINGS – Scheduled to go before the Commission

The hearing for Curtis Boykins concerning his suspension from the Water Works Department has been adjourned until December 12, 2013 at 9:00 a.m.

SPECIAL EXAMINERS - Approved by the Commission

- Jermanie Bolton and Mike Schmidt for the Water Works Valve Operator 1 exam
- Clay Hissett and Mike Schmidt for the Water Works Valve Operator 2 exam
- John Schulte and Dave Rechel for the Water Customer Service Representative 1 exam

CONSENT ITEMS – Approved by the Commission

CITY MANAGER/OFFICE OF BUDGET AND EVALUATION

Request from the City Manager/Office of Budget and Evaluation for the exceptional appointment of Victoria Kroger as a Division Manager (Budget)

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Kroger is qualified and the Commission previously approved this title for exceptional appointment.

Request from the City Manager/Office of Budget and Evaluation for the transfer of Yolanda Powell, Administrative Specialist from Water Works to the City Manager/Office of Budget and Evaluation

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the transfer.

CITY MANAGER/OFFICE OF CONTRACT COMPLIANCE

Request from the City Manager/Office of Contract Compliance for the promotion without exam of Edgar DeVeyra from a Contract Compliance Specialist to a Senior Contract Compliance Specialist

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. DeVeyra has successfully completed three years as a Contract Compliance Specialist.

HEALTH

Request from the Health Department for the exceptional appointment of Angela Robinson as a Public Health Educator

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Ms. Robinson is qualified and the Commission previously approved this title for exceptional appointment.

FIRE

Request from the Fire Department for the voluntary demotion of George Haralamos from a Fire Apparatus Operator to a Firefighter

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that all parties are agreeable to the voluntary demotion.

METROPOLITAN SEWER DISTRICT

Request from the Metropolitan Sewer District for the promotion without exam of John White from a Plant Operator 2 w/class 1 license to a Plant Operator 2 w/class 2 license

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that Mr. White has received his Class 2 licensure.

TRANSPORTATION AND ENGINEERING

Request from the Department of Transportation and Engineering for the temporary promotion of Morgan Heilman and Curtis Hines from Senior Engineers to Supervising Engineers on a rotating basis based on CSC Rule 10, Section 10

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that the temporary promotions are needed until the position(s) can be filled in order to provide continued services due to the recent retirements. Mr. Heilman and Mr. Hines meet the qualifications for the temporary promotion.

AGENDA ITEMS – Heard by the Commission

Request from Adam Curry to appeal his disqualification from the Police Recruit Selection process

The staff recommended denial of the request. After review and discussion, the Commission approved the request. The decision was based on the information provided at the meeting.

Requests from Robert Bernhardt, Kyle Chaney, Sam Schuerman, Andrew Stark, Jeremy Stephenson and Lucas Wagers to appeal their disqualification from the Police Recruit Selection process

The staff recommended denial of the requests. After review and discussion, the Commission denied the requests. The decision was based on the approved criteria and their own admissions/omissions.

CLASSIFICATION SPECIFICATIONS - Approved by the Commission

Request for approval of new and/or revised classifications specifications:

Board of Education

- None

City of Cincinnati

- Plant Maintenance Supervisor – Promotional
- Plant Maintenance Supervisor (Utility Services) – Promotional

TABLE OF ORGANIZATION CHANGES - Approved by the Commission

Request from the City Manager/Office of Budget and Evaluation to add the position of Division Manager (Budget) to its table of organization

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that a review of the responsibilities and level of work for the proposed position is consistent with the recommended classification specification.

Request from the Department of Transportation and Engineering to add the position of Civil Engineering Technician 3 to its table of organization

The staff recommended approval of the request. After review and discussion, the Commission approved the request. The decision was based on the fact that a review of the responsibilities and level of work for the proposed position is consistent with the recommended classification specification and the deletion of a Traffic Engineering Technician 3 position.

DECISIONS: ITEMS UNDER ADVISEMENT

- **The Commission heard the appeal by David Weitzel from the Fire Department regarding using the Z-Scoring method for grading the Fire Captain promotional examination**
After review and discussion, the Commission took the matter under advisement.
Exhibits entered into the record for David Weitzel are Exhibit #E1A,B,C through Exhibit #E53.
Exhibit entered into the record for the City of Cincinnati is Exhibit #C1.

DECISIONS: ITEMS PREVIOUSLY UNDER ADVISEMENT

➤ **Classification Studies on Plant Maintenance Worker, Facility Maintenance Specialist and Building Maintenance Worker positions at the Metropolitan Sewer District re-submitted by Human Resources**

The staff reported on the status/progress of the committee, which was established per the request of the Commission to comprise of members from labor and management to work on a recommendation to be submitted to the Commission for consideration. The committee will continue to hold further meetings and shall provide updates on the progress of this matter to the Commissioners.

Hearing Decisions Pending

None

Hearing Appeals to be scheduled:

Joseph Lee
Veronica Barnes
Robert DeBonis
Anthony Axle
Erika A Longstreth (Board of Education)
Vinson Key
Jeff Stallworth